

## Tiimeri registration

Tiimeri is based on identity and user rights management in which **the work email address is registered and confirmed as one's own identity (Eduuni ID)**.

Using the Tiimeri services requires registering the **work email address**. The email address is verified with a confirmation message. An Eduuni ID is created, when you register and confirm your own work email address. Your work email address is your Tiimeri identity.

You can use your existing ID to sign in. The sign in method you chose during registration will be linked to the Eduuni ID. You can sign in using a Google account, for example, and still act as a representative of your own organisation in the Tiimeri services with your work email address. The sign in method is everyone's personal choice, and it is linked to a registered email address. In the agencies that use Valtti or Virtu (find your own agency in the list), using those methods is recommended.

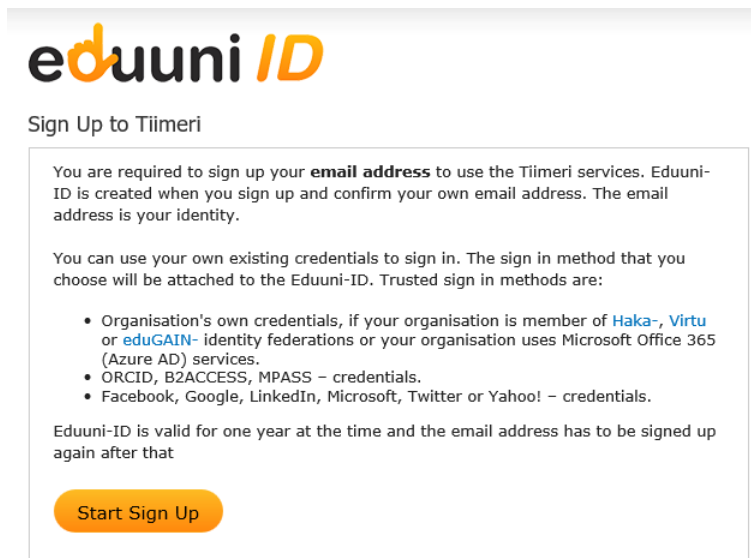
You can find the sign in methods at the start of the registration. You must have one of the listed sign in options available.

The Eduuni ID is valid for one year, after which the work email address must be confirmed again.

- Go to <https://tila.tiimeri.fi/>
- Register as a user by clicking **New user? Sign up Eduuni-ID here**

The screenshot displays the Tiimeri-tila website. At the top, there is a blue navigation bar with the text 'Tiimeri-tila' on the left and a 'Sign in' button on the right. Below the navigation bar, the main content area features the Tiimeri logo on the left, followed by the text 'Welcome to Tiimeri-tila'. A search bar is positioned in the center. On the left side, there is a vertical menu with 'Home', 'Newsfeed', and 'About me'. On the right side, there is a 'Sign in at the upper right corner!' prompt and a red-bordered button that says 'New user? Sign up Eduuni-ID here'.

- Click **Start Sign Up**



The screenshot shows the Eduuni ID sign-up interface. At the top is the 'eduuni ID' logo. Below it is the heading 'Sign Up to Tiimeri'. The main content area contains the following text:

You are required to sign up your **email address** to use the Tiimeri services. Eduuni-ID is created when you sign up and confirm your own email address. The email address is your identity.

You can use your own existing credentials to sign in. The sign in method that you choose will be attached to the Eduuni-ID. Trusted sign in methods are:

- Organisation's own credentials, if your organisation is member of [Haka-](#), [Virtu](#) or [eduGAIN](#)- identity federations or your organisation uses Microsoft Office 365 (Azure AD) services.
- ORCID, B2ACCESS, MPASS – credentials.
- Facebook, Google, LinkedIn, Microsoft, Twitter or Yahoo! – credentials.

Eduuni-ID is valid for one year at the time and the email address has to be signed up again after that

At the bottom of the content area is an orange button labeled 'Start Sign Up'.

- Select your desired sign in method in the list. You must have one of the listed sign in options available. The agencies in the list are linked to Virtu. If your agency is a Virtu user, but it is not on the list, please contact your Valtori customer service manager.
  - In the agencies that use **Valtti** (listed as VALTTI-kirjautuminen) or **Virtu** (find your own agency in the list), **using those methods is recommended**.
  - **If your organisation does not use one of these, but it does use Office 365 services, you can choose Office 365** (Azure AD). It is recommended that mobile users select Office 365 (Azure AD) (hyperlinks can be opened on a mobile device)
  - Facebook, Google, LinkedIn, Microsoft, Twitter accounts, for example, can also be used to sign in.
  - Yahoo! sign-in method is not supported anymore and Microsoft Account sign-in method has been changed. More information about change: [Changes in Microsoft and Yahoo! sign-in methods on 6th November 2018](#).
  - You can find the other sign in methods in the list.

## eduuni ID

Kirjaudu sisään

Palvelu, jota haluat käyttää, edellyttää sisäänkirjautumista. Valitse kirjautumistapa seuraavasta luettelosta. Valitsemasi kirjautumistapa tallennetaan selaimen evästeisiin.

Valitse kirjautumistapa - Select sign in method

- \* Office 365
- \* VALTTI-kirjautuminen
- \* B2ACCESS
- \* ELIXIR research infrastructure AAI
- \* Facebook
- \* Google
- \* LinkedIn
- \* Microsoft Account
- \* MPASS
- \* ORCID
- \* Twitter
- \*Feide
- Aalto-yliopisto
- Aarhus University
- Albert-Ludwigs-Universität Freiburg
- Aluehallinto
- Aluehallintovirastot
- Arcada
- Asumisen rahoitus- ja kehittämiskeskus (ARA)
- Business Finland
- Celia - Näkövammaisten kirjasto
- Centria ammattikorkeakoulu
- Certia Oy
- CSC - Tieteen tietotekniikan keskus Oy
- Diakonia-ammattikorkeakoulu
- Eduskunta
- Elintarviketurvallisuusvirasto Evira
- Energiavirasto
- ETUVE

ore and Microsoft Account sign-in

in Microsoft and Yahoo! sign-in methods

- After selecting the sign in method, click **Continue to Sign In** and use the sign in method you chose.



Sign in

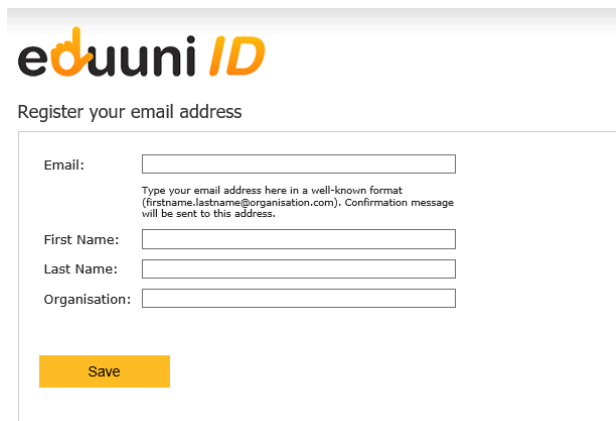
jutta.haanpera@valtori.fi

Next

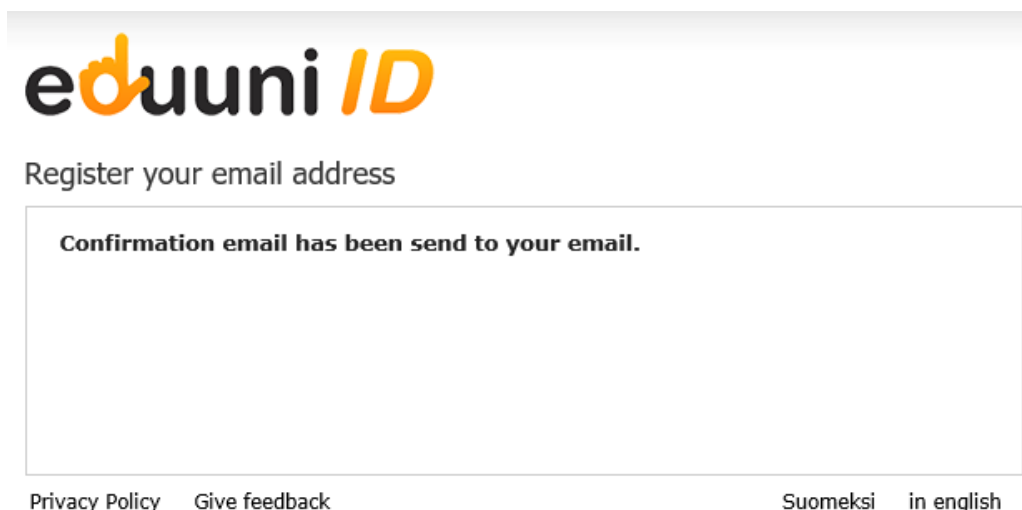
No account? [Create one!](#)

[Can't access your account?](#)

- Fill in the Eduuni ID registration form (The real work email address must be stated during registration. Some of the rights are granted at the domain level, e.g. @valtori.fi, which means that it is important to use the work email address to register. Do not use abbreviations or nicknames in the first name or last name fields; they will be visible in Tiimeri.) > **Save**



The screenshot shows the Eduuni ID registration form. At the top is the logo 'eduuni ID' in orange and black. Below it is the heading 'Register your email address'. The form contains four input fields: 'Email:', 'First Name:', 'Last Name:', and 'Organisation:'. A small text box below the email field provides instructions: 'Type your email address here in a well-known format (firstname.lastname@organisation.com). Confirmation message will be sent to this address.' At the bottom left of the form is a yellow 'Save' button.



The screenshot shows the confirmation message page. At the top is the logo 'eduuni ID'. Below it is the heading 'Register your email address'. A large white box contains the message: 'Confirmation email has been send to your email.' At the bottom of the page are links for 'Privacy Policy', 'Give feedback', 'Suomeksi', and 'in english'.

- You will receive a confirmation message in your email. The confirmation will be sent from the address [noreply@eduuni.fi](mailto:noreply@eduuni.fi). If you have not received a confirmation in your Inbox, check the Spam folder.



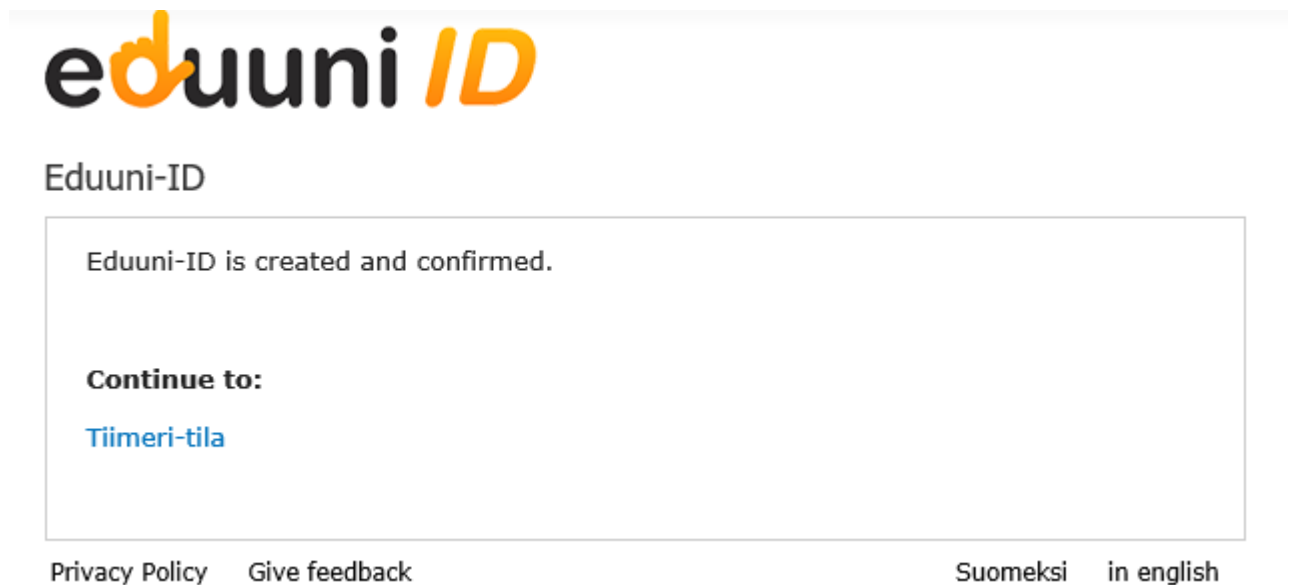
- Open the link in the message.

You have signed up for Eduuni services. Confirm your sign up by clicking the link below.

<https://registration.eduuni.fi/?id=34175b7f-2a7e-492a-ba3e-62353e2d6093>

Please do not reply to this message. It was send from unmonitored email address.

- The Eduuni ID registration is complete, and you can sign in to Tiimeri-tila.



**eduuni ID**

Eduuni-ID

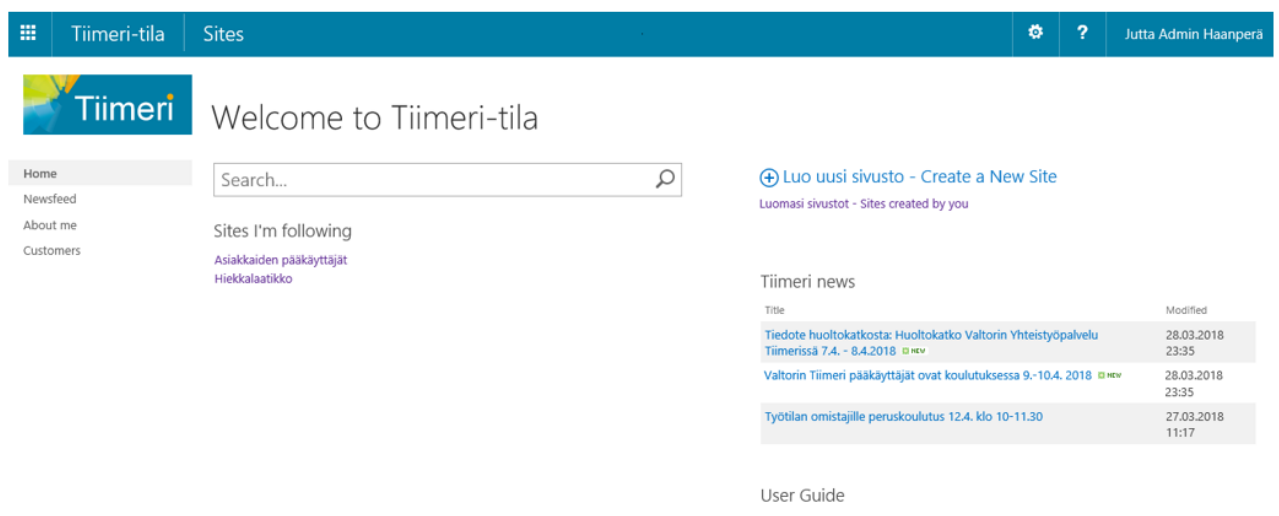
Eduuni-ID is created and confirmed.

**Continue to:**

[Tiimeri-tila](#)

[Privacy Policy](#) [Give feedback](#) [Suomeksi](#) [in english](#)

- If you wish, you can save Tiimeri-tila in Favourites.



Tiimeri-tila Sites

**Tiimeri** Welcome to Tiimeri-tila

Home Newsfeed About me Customers

Search...

Sites I'm following

Asiakkaiden pääkäyttäjät  
Hiekkalaatikko

[Luo uusi sivusto - Create a New Site](#)  
Luomasi sivustot - Sites created by you

Tiimeri news

Title	Modified
Tiedote huoltokatkosta: Huoltokatko Valtorin Yhteistyöpalvelu Tiimerissä 7.4. - 8.4.2018 <span>nev</span>	28.03.2018 23:35
Valtorin Tiimeri pääkäyttäjät ovat koulutuksessa 9.-10.4. 2018 <span>nev</span>	28.03.2018 23:35
Työtilan omistajille peruskoulutus 12.4. klo 10-11.30	27.03.2018 11:17

User Guide

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